Phelps Library Board of Trustees
July 23, 2026 Monthly Meeting Minutes
Meeting called to order: 7:04 pm

Roll Call:

Danielle Roder -Library Director, Trustees: Lee Coryell (Absent), Kevin Kelley, David Benz, Nick Rich, Breeyn Schoonerman (Absent), Darcy DiPane, Holly Rich.

Public Participation: Julie Burgess

Adoption of agenda: Nick motioned; Darcy seconded; all in favor.

1. Approval of Minutes (June 15, 2026) - Nick motioned; Darcy seconded; all in favor.

2. Approve Finances - **(June 2026)** - Holly motioned; Darcy seconded; all in favor.

3. Director's Report

4. Standing Committee Reports

- Building/Technology:

- The Village is in the process of streamlining the climate control throughout the entire building. Bill Poorman is responsible for finding a solution to stabilize temperatures throughout the Library.

-Finance/Funding:

- The Library will host a Book Sale Fundraiser in the PCC gymnasium on Saturday, 5th from 9-1 and Tuesday, September 8th from 9-7. As of August 1st, donations will be accepted and requests taken for volunteers to set up/ tear down and work the actual sale.

- Policy and Personnel:

- The proposed changes of the by-laws were posted to our bulletin board and pinned to the top of our Facebook Page. No comments from the public were received.
- A vote was taken to change the maximum number of trustees on the board from 7 to 13 for a duration of 5 years. Holly motioned; Nick seconded; all in favor.
- A vote was also taken to change the number of yearly meetings from 12 - 10. Nick motioned; Darcy seconded; all in favor.
- Darlene Farley was hired to work a few hours weekly to organize library spaces, and will be instrumental in the book sale preparation. Eventually, she may serve as a sub at the desk.

- Public Relations:

- The Library's proposed project for the back entrance and the Reading Garden was not approved by the state as part of the Phelps Forward initiative. Other options will be explored for future funding.

- The Library participated in the Midlakes graduating seniors Chemical Free Night on June 27 from 10pm - 2am. The numbers of participants increased and the entire Library was utilized.

- Food insecurity cues have been noted and possible solutions were discussed. This information was also shared at the Mayor's Lunch and community members also offered to help.

- Summer reading continues to be going extremely well. Phelps and Clifton Springs Library are collaborating for many projects and programs have been well attended.

-The Rochester Museum and Science will be coming to offer a fun and educational program entitled "Solids, Liquids, and Gases", on 10AM, August 3rd in the PCC gym. Grades 2- 12 are invited to attend.

5. Unfinished Business:

- The Annual Report and Annual Appeal are continuing to be worked on.

- The new website is a work in progress.

6. New Business:

- Goals for the remainder of the year and the start of 2027 were discussed.

The meeting adjourned at 7:52 pm

No August meeting will be held.

Next Meeting- Monday September 14, 2026 @ 6:30 pm