Phelps Library Board of Trustees
February 9, 2026 Monthly Meeting Minutes
Meeting called to order: 6:34 pm

Roll Call:

Danielle Roder -Library Director, Trustees: Lee Coryell, Kevin Kelley, Nick Rich, Holly Rich, Breeyn Schoonerman, Darcy DiPane (Absent), Dave Benz (Absent).

Public Participation: None

Adoption of agenda: Nick motioned; Bree seconded; all in favor.

1. Approval of Minutes (January 12, 2026) - Bree motioned; Nick seconded; all in favor.

2. Approve Finances - **(January 12, 2026)** - Nick motioned; Holly seconded; all in favor.

3. Director's Report

4. Standing Committee Reports

- Building/Technology:

- Matt from the OWWL System installed new computers on January 21st for both the staff and patrons.
- The staff room and new meeting room will continue to be revamped to maximize usage.
- New website development is proceeding.

- Finance/Funding:

- 2026 Village Funding Request will be sent in.
- FFRPL Grant Report Approval Nick motioned; Lee seconded; all in favor.

- Policy and Personnel

- Motion by Bree to confirm compliance with the OWWL Library's Minimum Standards for Compliance Policy. Lee seconded, and approval was unanimous.

- Public Relations:

- Hometown Christmas was very successful! The library was filled with participants. The New Year's Eve Celebration was also well attended.

- As evidenced by the data, the number of participants in library programs continues to increase. (See Director's Handout for latest stats)

5. Unfinished Business:

- Trustee Education Requirements due for 2025.

6. New Business:

- N/A.

The meeting adjourned at 7:19 pm

Next meeting: Monday, March 9, 2025, @ 6:30 pm