Phelps Library Board of Trustees
June 15, 2026 Monthly Meeting Minutes
Meeting called to order: 7:04 pm
Roll Call:
Danielle Roder -Library Director, Trustees: , Lee Coryell-Absent, Kevin Kelley- Absent, Nick Rich, Holly Rich, Breeyn Schoonerman, Darcy DiPane.

Public Participation: Loryn Frederick, Julie Burgess

Adoption of agenda: Bree motioned; Nick seconded; all in favor.

1. Approval of Minutes (May 11, 2026) - Bree motioned; Holly seconded; all in favor.

2. Approve Finances - **(May 2026)** - Nick motioned; Bree seconded; Dave abstained; all in favor.

3. Director's Report

4. Standing Committee Reports

- Building/Technology:
- Squirrel issue not totally resolved as of yet. The village continues to be involved as needed.

-Due to charges from Wix, our current site will be pulled offline. The new website is currently under development and hopefully will be live shortly. Meanwhile, patrons and community members are encouraged to utilize our paper displays, social media channels and online calendar for current library news.

-Finance/Funding:
- Taxes have been filed,
- Village funding check received in the amount of $59,740,00.

- Policy and Personnel:
- Article 4 of the by-laws were amended to increase our maximum number of board members (from 7 up to 13) with 5 year terms removing the language for renewal. Nick motioned; Bree seconded; all in favor.
- Amendment to Article 8 to reduce the number of board meetings per year from 12 to 10. Bree motioned; Nick seconded; all in favor.

- A motion was made to formally adopt the Direct Access Policy from OWWL. Nick motioned; Darcy seconded; all in favor.
-Casey Fox has been hired effective June 1st. He will work 5-12 hours @ $18 hourly. His primary duties will include: social media of the website, creating spreadsheets and infographics, covering the desk duties etc.
- Danielle's contract was discussed and agreed upon for the upcoming year.

- Public Relations:

- Stephanie and Danielle were judges at the Midlakes Storytelling Competition.

- Danielle is in the process of creating an Annual Report and Annual Appeal to be sent to members of the community.

- The Story Walk at Ontario Pathways continues to be met with favorable attention. A new "Summer" story will be added in the upcoming weeks by Tony Green.

- The Library will again participate in the Midlakes graduating seniors Chemical Free Night on June 27 from 10pm - 2am.

-Casey will create a spreadsheet to depict monthly program attendance numbers to be presented at the monthly board meetings.

- Summer reading kicks off the Monday following the July 4th holiday. Phelps and Clifton Springs Library are collaborating for many projects and programs this year.

5. Unfinished Business: N/A

6. New Business N/A

The meeting adjourned at 7:42 pm

Next Meeting- Thursday July 23, 2026 @ 6:30 pm