Phelps Library Board of Trustees
April 13, 2026 Monthly Meeting Minutes
Meeting called to order: 6:30 pm
Roll Call:
Danielle Roder -Library Director, Trustees: Lee Coryell, Kevin Kelley, Nick Rich, Holly Rich, Breeyn Schoonerman, Darcy DiPane, Dave Benz.

Public Participation: None

Adoption of agenda: Lee motioned; Bree seconded; all in favor.

1. Approval of Minutes (February 9, 2026) - Nick motioned; Lee seconded; all in favor.

2. Approve Finances - **(February 9, 2026)** - Nick motioned; Lee seconded; all in favor.

3. Director's Report

4. Standing Committee Reports

- Building/Technology:
- Most programs, due to increased attendance, are being held in the larger Meeting Room. Cleaning and organization for that space plus the Staff Room are ongoing.
- New website development is proceeding.

- Finance/Funding:
- 2025 tax documents have been submitted.
- We are on the 2026 Vote School Budget requesting a 3% tax levy increase from 2025.

- Policy and Personnel:

- FFRPL Tummonds Grant Report Approval Nick motioned; Lee seconded; all in favor.

- Discussion of photo policy for those under 18. Policy will be posted throughout the Library.

- Public Relations:

- The Mary Preston Foundation Luncheon was attended by several Board members and the Director in March.

- Programming numbers continue to rise.

- Partnership with Vienna Gardens continues to grow.

- Summer Reading Programs are in preparation for all ages.

- As evidenced by the data, the number of participants in library programs continues to increase. (See Director's Handout for latest stats)

5. Unfinished Business:

- Trustee Education Requirements due for 2025.

6. New Business:

- N/A.

The meeting adjourned at 7:19 pm

Next meeting: Monday, May 11, 2025, @ 6:30 pm